

# The Employment Court of New Zealand/Te Kōti Take Mahi o Aotearoa – Upcoming changes to case processing and management

*The Employment Court is a national Court. From 2 April 2024, all the Court's case processing and case management services will be managed by a central registry.*

## **What is the purpose of the change?**

The objective of the change is to streamline the process for filing and managing Employment Court applications.

## **The most impactful change on the registry service will be:**

- The Auckland Registry Office will process and manage all Employment applications and cases nationally from 2 April.
- The Wellington Registry public counter on level 5, Wellington District Court Building, 49 Ballance Street, Wellington Central, will remain available for filing hard copy documents.

## **The full changes coming into effect from 2 April 2024 include:**

- All communications, proceeding, and related case documentation, should now be addressed to the Registrar at the Court's address at Level 2, 41 Federal Street, Auckland (cnr Federal and Wyndham Streets); Postal address: DX CX10086, Auckland. You can use post office boxes and stamped envelopes to send to DX addresses, as you would for standard post.
- The Judges will continue to hear cases across the country, including outside of the main centres.
- Parties can continue to lodge proceedings and file case documents via the File and Pay system found at <https://www.courtsofnz.govt.nz/file-and-pay/>

Alternatively, proceedings can be lodged by an email with the filing fee paid through direct credit.

- The Court's website provides instructions and contact details
- Statements of claim will continue to record the office of the Authority that originally determined the matter, and may be physically filed or filed electronically

For further information contact

### **General Enquiries**

EmploymentCourt@justice.govt.nz  
Phone: 09 916 6359

### **Registrar: Mima Bobot**

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### **Technical Specialist**

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